



## **REPORTER RESPONSIBILITY**

*Being an officer in the SkillsUSA Organization is an honor that carries specific responsibilities.*

*SkillsUSA officers must be concerned about the organization's purposes and its successful and efficient functioning. They must prepare themselves for these responsibilities by:*

- *Studying and practicing to become more skillful in their duties*
- *Developing a complete knowledge of SkillsUSA's constitutions and bylaws*
- *Approaching issues objectively to make decisions for the good of all members*
- *Carrying out duties thoroughly, on time and to the best of their abilities*
- *Working cooperatively to make their leadership strong and effective and to ensure the organizations success.*

*Officers should remember they were selected to lead for one year. In accepting their offices, they assume the responsibility of doing everything they can to make this organization better and stronger.*

### **Local Chapter Reporter Responsibility**

- Gets news about the chapter before the public
- Is able or willing to learn to write news stories on chapter activities
- Prepares and distributes news releases to local media
- Refer to the "SkillsUSA Leadership Handbook" for Officer and their duties

### **District Reporter Responsibility**

- Gets news about the district before the public
- Is able or willing to learn to write news stories on district activities
- Prepares and distributes news releases to local & district media
- Refer to the "SkillsUSA Leadership Handbook" for Officer and their duties

### **State Reporter Responsibility**

- Gets news about the State before the public
- Is able or willing to learn to write news stories on State activities
- Prepares and distributes news releases to Kansas media
- Refer to the "SkillsUSA Leadership Handbook" for Officer and their duties