



SkillsUSA Kansas Foundation Board of Directors Meeting Minutes

November 14, 2022

Call to order

Meeting of SkillsUSA Kansas was held in person and virtually in Wichita on November 14, 2022 at National Center for Aviation Training (WSU Tech). The meeting was called to order at 10:00am, by President, Rob Murphy.

Attendees

Attendees included: Eric Tincher - Kansas Board of Regents (Online), Dr. Vera Brown - Kansas Board of Regents (Online), Crystal Roberts - Kansas State Department of Education (Online), PJ Reilly - Wichita Public Schools, Deb Hargrove - Alumni, Carey Keller - Alumni (Online), Kent Thomas - Alumni, Denver Mishler - Alumni and Industry Representative, Craig Bennington - Textron Aviation, Rod Murphy - DEPCO LLC, Chris Stephens - Viavi (Online), Kevin Bronson - Paola High School, Jeremy King - WSU Tech, Jeremiah Harmon, Hutchinson Career Technical Education Academy (Online), Roy Shafer - Coffeyville Community College, Zach Zimmerman - Spirit AeroSystems.

Non-voting members: Becky Warren - SkillsUSA Kansas State Director, Jillene Cunningham - Hutchinson Community College Facilities Host (Online), Travis Riebel - Hutchinson Career Technical Education Academy Facilities Host

Guest: None

A quorum was established with 18 voting members present.

Members not in attendance

Members not in attendance included: Tori Magnett - Kansas SkillsUSA Financial Assistant and Alumni, Butch Garst - Seward Country Community College, Dr. Mark Johnson - Consultant - National Honorary Life Member, Nathan McClanahan - Kansas State Fairgrounds Host. PJ Reilly (Absent in the afternoon), Kent Thomas (Absent in the afternoon).

Approval of Meeting Minutes

President Rod Murphy presented the minutes. Eric Tincher moved to approve the minutes as read. Dr. Vera Brown, asked for a correction of her name be made on page 1, from Bradley to Brown. Roy Shafer seconded the motion as amended. Motion carried.

New Business

New Board Appointments:

- Appointed by the State Director, President Rod Murphy presented Zach Collins of Snap-On Tools to be added as a Business and Industry Representative to the board. Kevin Bronson moved to accept Zach Collins as a Snap-On Tools Representative on the SkillsUSA Kansas Board of Directors. Jeremy King seconded the motion. Motion carried.
- Appointed by the State Director, President Rod Murphy presented Mac Loucks of Salina Area Technical College to be added as a NC District #2 Representative to the board. Roy Shafer moved to accept Mac Loucks as the NC District #2 Representative to the SkillsUSA Kansas Board of Directors. Kent Thomas seconded the motion. Motion carried.

Board Resignation:

President, Rod Murphy read a letter of resignation from Tori Magnett, SkillsUSA Board of Directors alumni and finance officer, a notice of resignation at the end of SkillsUSA Kansas fiscal year August 31, 2023. Jeremy King moved to accept the resignation of Tori Magnett from the board at the end of SkillsUSA fiscal year August 31, 2023. Roy Shafer seconded the motion. Motion carried.

State Directors Report:

State Director, Becky Warren reported:

- Membership:
 - There are 1,144 submitted members - still 465 unsubmitted members for a total of 1609
 - Numbers are up from where they were at this time last year
- Rod Murphy moved to approve the State Report as written, all were in favor.

2022-2023 Election of Board Positions:

- President Rod Murphy reminded the board the President Elect position was confirmed last November. Roy Shafer accepted the nomination and was confirmed to be President Elect in 2022-2023 and will take the position as President in July 2023.
- President Rod Murphy presented nomination for Board Secretary, Carey Keller. Roy moved nomination ceased, Kent Thomas seconded the motion. Motion carried. Roy Shafer moved to accept Carey Keller as Board Secretary. Jeremiah Harmon seconded the motion. Motion carried.
- President Rod Murphy presented the position of treasurer. Denver Mishler moved to nominate Craig Bennington as Board Treasurer. Kent Thomas moved to cease nomination. A vote to cease nomination, passed. Craig Bennington accepted nomination. Denver Mishler moved to accept Craig Bennington as Board Treasure for 2022-2023, Kent Thomas seconded the motion. Motion carried.
- PJ Reilly presented his resignation from the Board of Directors and the duties assigned to him due to retirement. He stated his resignation would be in effect immediately but will still help in the Spring during the Kansas State Championship Conference. Jeremy King moved to accept

his resignation. Roy Shafer seconded the motion. 16 members voted to approve the motion. 2 members voted to disapprove. Motion carried.

- Appointed by the State Director, President Rod Murphy presented Travis Riebel of Hutchinson Career Technical Education Academy to be added as Administrative Representative to the Board of Directors. Jeremy King moved to accept Travis Riebel as the Administrative Representative to the SkillsUSA Kansas Board of Directors. Denver Mishler seconded the motion. Motion carried.
- Since PJ Reilly has resigned from the SkillsUSA Board of Directors, Jeremy King moved to contact the organizations bank and remove Mr. Reilly as a check signer of the SkillsUSA Kansas accounts and add Denver Mishler in his place. Denver accepted the responsibility. Roy Shafer seconded the motion. Motion carried.
- President Rod Murphy noted, those assigned as check signers for the SkillsUSA Kansas bank accounts are Craig Bennington, Carey Keller, Jeremy King, Denver Mishler, and Becky Warren.

President Rod Murphy recessed the board meeting for 45-minute break out committee sessions to be convened at 11:35am.

Committee Meetings

President Rod Murphy adjusted the Board Committee assignments.

Serving on the Governance Committee: Chair Kevin Bronson, Zach Zimmerman, Denver Mishler, Deb Hargrove, Carey Keller, Dr. Mark Johnson, and Mac Loucks.

Serving on the Program Committee: Chair Roy Shafer, Eric Tincher, Jillene Cunningham, Travis Riebel, Nathan McClanahan, Chris Stephens, and Butch Garst.

Serving on the Finance Committee: Chair PJ Reilly, Craig Bennington, Jeremiah Harmon, Tori Magnett, Jeremy King, Kent Thomas, Crystal Roberts, Zack Collins, and Dr. Vera Brown.

The Board meeting was called back from recess at 11:35am.

Finance Committee Report

PJ Reilly, committee chair, gave the report:

- Quick Overview starting with the finances:
 - Beginning balance = \$50,076.32, ending balance of = \$33, 670.74
 - Of the \$33,670.74 in the Checking account:
 - \$25,099.07 is designated as Reserve Fund
 - \$2,759.00 designated as Scholarship Fund
 - \$5,812.67 designated as General Fund
- Committee requests a Finance Assistant job description be updated from Tori Magnett
 - Job posting starting in Jan. 2023 with hopes of hiring by March 2023 so Tori can train the new hire before she retires from her position.
- Committee reviewed three applicants: Barb Evans, Grace Lindman and Rebecca Gilcrist for the SkillsUSA Assistant position and request a hiring committee be established

- This committee would conduct interviews and make recommendations to the board
- Would like interviews to happen by December 2nd and the appointed committee submit their recommendation to the board by December 20, 2022
- Committee members: Craig Bennington, Deb Hargrove, Carey Keller, Rod Murphy, Travis Riebel, Becky Warren
- Recommends that a budget proposal be conducted for the equipment needed for the part-time position.
 - Printer needs
 - Computer stipend or needs
 - Software and network security options

Roy Shaffer moved to accept the finance committee report. Craig Bennington seconded the motion. Motion carried.

The meeting was recessed for lunch by Jeremy King and seconded by Carey Keller and reconvened at 1:32pm.

Governance Committee Report

Kevin Bronson, committee chair, gave the report:

- Article IV, Section 2:
 - 1/3 vs 50% +1 attendance for a quorum
 - Annual meeting verbiage change
 - Recommended to disapprove and keep verbiage to 1/3 of voting members in attendance to make a quorum
- Article VI, Section 3:
 - Recommendation to add verbiage or create a new section
 - Emergency meeting can be called within 24-48 hours as deemed necessary by the President of the Board or State Director.
- Article X, Section 1:
 - Recommendation to table discussion on bonded sentence.

Roy Shaffer made a motion to approve the changes made by the committee. Jeremy King seconded the motion and motion passed.

- At-large district representation position:
 - David Praiswater will wait until open position
 - Jeremy King accepted recommendation of Advisors not having an at-large position, Denver Mishler seconded. Motion carried.
- Strategic Plan:
 - KSDE Relocate plan
 - Committee meet again to discuss plan
 - Jeremiah Harmon, Rod Murphy, Carey Keller, Kevin Bronson, Crystal Roberts
 - Bring back in March what findings and recommendations are

Program Committee Report

Roy Shaffer, committee chair, gave the report:

- Fall Leadership Conference:
 - Move to November:
 - Committee approved the change and date set at November 7-9th
- State Conference:
 - Discussion about changing the conference to a 2-day event
 - Teamworks, if needed, would still be set for a 3-day event
 - Day 1: Thursday with Opening session
 - Day 2: Friday would be all competitions - End at noon
 - Awards start around 3pm
 - Survey contest chairs and advisors
 - Do for state 2024 and move state to earlier in April
 - Recommendation to hire a moving company to move equipment out of storage units to the fair grounds for competitions.
 - Recommendation to hire an Event Manager for 2023 State. Jeremy King made a motion for Becky Warren to inquire about an event manager to run the 2023 State Championships. Craig Bennington seconded the motion. Motion carried.

Other Business

- President, Rod Murphy
 - Lawsuit recovered funds and Roy Shaffer made a motion to not pursue more action against law firm. Craig Bennington seconded the motion and motion carried.
 - Butch Garst hasn't attended three meetings now and Jeremy King moved to remove Butch affective immediately because of attendance according to by-laws. Craig Bennington seconded the motion and the motion carried.

Zach Zimmerman moved to adjourn the meeting. Denver Mishler seconded the motion. Motion carried. Meeting adjourned at 3:10pm.

Next in person meeting will be held on March 7, 2023, location in Hutchinson and virtually through ZOOM.

Secretary: Carey Keller

Date of approval -
Pending until March 2023 meeting