



## 2026 Kansas Championships Conference Packet

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# CONFERENCE MEMO

SkillsUSA Kansas  
Hutchinson Community College  
1300 N. Plum Street  
Hutchinson, KS 67501

**TO:** SkillsUSA Kansas Advisors  
**FROM:** Eric J. Tincher, State Director  
**SUBJECT:** 2026 SkillsUSA Kansas State Championships Packet 2.0

*Greetings!* The 2026 SkillsUSA Kansas State Championships will be held:

- February 9 - 13 Online Professional Development Testing
- February 17 (Tuesday) Pratt High School
- February 19 (Thursday) Labette County High School
- February 21 (Saturday) Center for Academic Achievement, Overland Park
- March 2 - 4 (Monday - Wednesday)
  - Hutchinson Community College, 1300 North Plum Street, Hutchinson, KS
  - Hutchinson Community College: Peel Allied Health Center, 800 N Main St., Hutchinson, KS
  - Hutchinson Career Technical Academy, 800 15<sup>th</sup> Circle, Hutchinson, KS
  - Hutchinson Fire Science Facilities, 3211 E 4<sup>th</sup>, Hutchinson, KS
  - Kansas State Fairgrounds, 2000 N Poplar, Hutchinson, KS

## NOTICE:

This document is a living document, meaning changes will be made up to the time of the Kansas State Championship Conference. Any important information in this document will be **highlighted in yellow** and postmarked with the date of updates in the footer.

This document will be housed on the SkillsUSA Kansas website and will not be emailed out every time an update occurs. **It is the responsibility of instructors to frequently check for any updates.**

# CONFERENCE GUIDELINES

**ELIGIBILITY:** Conference registration must be paid in full by February 20<sup>th</sup>.

## MEDICAL INFORMATION & LIABILITY RELEASE FORM:

This is a reminder of the changes implemented with the conference registration pertaining to HIPAA back in 2014-2015. Brief overview includes:

- Removal of confidential medical information/PHI from the NLSC1 Form.
- Requirement of a home contact number in case of emergency as well as a mandatory onsite contact number for the adult in charge of the student.
- It will be the responsibility of the local school to maintain/keep medical information and have permission to dispense it.
- The designated school-level adult chaperone is required to have all appropriate medical information at the function for all student participants.
- All other releases on the NLSC1 form will remain the same.
- Nationals will provide a pdf of a standard medical release/liability form for a school to use if they do not have one – the system will not however allow the form to be saved or completed online.
- When accompanying underage state officers, the adult from school will be responsible to maintain/keep medical information in hard copy form and maintain the data in a safe location.

## SPECIAL NEEDS REQUEST:

SkillsUSA Kansas will make every effort to assist/accommodate, as appropriate, to create equal opportunities and a level playing field for all contestants. No assistance will be provided that could be interpreted as giving the special needs contestant an unfair advantage. Advanced notification of a contestant's special need must be submitted by email to the State Director at [tinchere@hutchcc.edu](mailto:tinchere@hutchcc.edu) by **February 2<sup>nd</sup>** using the Special Needs Request Form (pg. \_\_\_), included in this packet. No assistance will be provided without approval by the State Director.

## CONFERENCE HOUSING:

When reserving hotel rooms for your school, ask for the “**SkillsUSA Kansas**” blocked rooms at the listed hotels provided below. **Blocked prices are only good until February 1st, 2026.** Schools must provide non-profit tax-exemption form in order to waive State tax charges.

- Baymont by Wyndham \$72.99 + room tax (35 room available)  
1315 E. 11th Street – 620-888-4507
- Comfort Inn & Suites \$149.99 + room tax (50 rooms available)  
1601 Super Plaza – PHONE: 620-669-5200
- Days Inn - King: \$69.95 + tax (10 single available) \$79.95 + tax (20 two-bedded available) \$89.95 + tax (10 suites available) 1420 N. Lorraine – PHONE: 620-665-3700  
*-Days Inn rates are for two people per room, an additional charge of \$5 per person per night will be incurred for more than two people.*
- Fairfield Inn & Suites \$125.00 + room tax (30 2-bedded available); (5 King Suites); (5 King)  
1111 North Lorraine St – PHONE: 620-259-8787
- Hampton Inn \$159.99 + room tax (50 rooms available)  
1401 ½ East 11<sup>th</sup> – PHONE: 620-665-9800

- Hilton Garden Inn \$149.00 + tax (20 2-bedded available)  
1715 N. Waldron St. – 620-690-5001
- Holiday Inn Express \$124.00 + room tax (15 King); \$144 + room tax (15 two-bedded)  
911 Porter Street – PHONE: 620-259-8656

## **CONFERENCE MEALS & CONCESSIONS**

•  
**PLEASE NOTE:** Conference meal planning:

March 2nd:

- Leadership competitions do not start until 1:00 pm - lunch ***will not*** be provided for competitors or advisors.

March 3rd:

- The Skills competitions lunch will be provided for all chairs, judges, and competitors.
- Advisors will be given a lunch ticket with their badges. Please bring your ticket to the Registration office (Talbot East) to pick up your lunch.

Snacks and drinks at the Fairgrounds will be available to purchase on Monday & Tuesday (8-5pm) in the Meadowlark Building.

## **RULES AND REGULATIONS:**

The contests are based on the national rules and regulations titled *SkillsUSA Championships Technical Standards.* **STUDENTS AND ADVISORS HAVE ACCESS TO THESE IN PATHFUL AND SHOULD BE USED AND STUDIED BEFORE COMING TO STATE.** Any changes in the published rules and regulations will be posted on the national webpage. <https://www.skillsusa.org/competitions/skillsusa-championships/contest-updates/>

## **KANSAS CONTEST UPDATES:\***

Any contest updates concerning the Kansas State Competitions **will be posted on the SkillsUSA Kansas website after 2/10/2026.** <https://www.skillsusakansas.org/copy-of-become-a-partner-1>.

## **NOTE:\***

- Submitted registrations are **non-refundable!**
- Refunds will not be issued for “drops”
- Substitutions of contestants may be made up to **February 20<sup>th</sup>**

**VIP TOURS:** SkillsUSA will be conducting VIP Tours on Tuesday starting at 9:00 am beginning at the Meadowlark Building on the Fairgrounds. We encourage you to invite Parents, Administrators, and others. Please contact the State Director for reservations for the VIP Tour at [Tinchere@hutchcc.edu](mailto:Tinchere@hutchcc.edu).

**COURTESY CORPS TEAM:**

**Courtesy Corp members (students and accompanying adult) will arrive February 28th by 1pm and depart on March 4, 2026 early evening.** All students signing up for the Courtesy Corps Team must have an advisor or parent from their school signed up to serve on the Courtesy Corps Team as their team leader. Those who volunteer for the Courtesy Corps Team must be members of SkillsUSA. The team will receive free registration, meals, housing, and a new Courtesy Corps T-shirt for Monday - Wednesday. Courtesy Corps members are not allowed to compete in any competitions during the Kansas State Championships week March 2 - 4, 2026. Their sole purpose is to help set up/take down and serve the contest areas in keeping the Kansas State Championships running smoothly. Expect an email from the State Director if you signed up for the CC team, two weeks before state to outline guidelines, expectations, and what to bring.

**CONTEST ID BADGES, REGISTRATION PACKETS, AND T-SHIRTS**

School packets with conference badges and t-shirts may be picked up at the Headquarters Office located at the **Talbot East Building Facility (North of the pond)**. Students will need to have their name badge **PRIOR** to arriving at their competition area. IF students are wearing T-shirts for their competitions you must come and get their packets **BEFORE** their competition begins. Welding starts at 6am – Registration on that day will not open before 5:30am. Please plan accordingly.

**NO BUS SERVICE:**

There will be no bus services provided for the 2026 Kansas State Championship Conference. Advisors will be responsible for providing transportation to and from competition areas and awards ceremonies.

**INVOICE / PAYMENTS:** Once a school “SUBMITS” conference registrations the CMS system will generate an invoice. Contact Eric J. Tinchere by email at [tinchere@hutchcc.edu](mailto:tinchere@hutchcc.edu) with questions regarding invoices or payments. Please make sure your business office has the correct Mailing Address and W-9 Form (a new form was mailed out to all advisors) for all payments:

**SkillsUSA Kansas  
Hutchinson Community College  
1300 N. Plum Street  
Hutchinson, KS 67501 - 5894**

***NOTE: Submitting payments to the National Office, the Topeka office, the Wichita Office or the Cherryvale Office will cause a delay in payment. SkillsUSA Kansas no longer has an office in Topeka, Wichita or Cherryvale for payments to be processed. All payments must be mailed to the Hutchinson office as noted above. The invoices will have the correct address on them, so make sure to circle that information when submitting the invoice to your school's business office.***

**Membership Invoices** must be paid prior to coming to the Kansas State Championship Conference. **Conference invoices not paid by February 20<sup>th</sup>** will jeopardize your school the opportunity to participate.

## **CLOTHING REQUIREMENTS:**

The following is the official dress code for the SkillsUSA Kansas Championships Conference:

**Skill Contests:** The approved SkillsUSA Kansas T-shirt and jeans (*no tears or holes*) will be acceptable during competition unless other attire has been required by the contest chair (see competition updates on the SkillsUSA Kansas Website – updates will start being posted after 2/10/26. If your contest does NOT have an update then you can wear the approved SkillsUSA t-shirt that your advisor picked up during registration.). Contestants must wear appropriate shoes that are acceptable in the workplace. Tennis shoes, flip-flops or open-toed shoes are not acceptable workplace footwear.



**Leadership Contests:** Official SkillsUSA attire is required for all leadership contests. Review the SkillsUSA Leadership Manual and the Technical Standards for details on official attire.

If a student is in Job Skills Demonstration A or Job Skills Demonstration Open, the SkillsUSA official contestant attire or the conference T-shirt, jeans, and appropriate workplace footwear will be acceptable.

## **AWARDS CEREMONY CLOTHING REQUIREMENTS: ***PLEASE READ*****

- **NEW Opening Ceremony:** Chapter awards will be awarded during the Opening Ceremony beginning at 7:00 pm. Official SkillsUSA attire or business attire is required to accept chapter awards on stage during the session. **No exceptions!** Inappropriate dress will result in chapter awards being given off stage. NOTE: Shoes are considered part of official or business attire. Please make sure students wear proper footwear suitable for the workplace. No tennis shoes, flip-flops or open-toed shoes!



**REMEMBER: T-SHIRTS & JEANS ARE NOT ACCEPTABLE ATTIRE FOR AWARD CEREMONIES.**

- **Closing Ceremony & Skill Awards:** **ALL** Contest medallions will be awarded during **the Closing Ceremony beginning at 9:00 am**. Official SkillsUSA attire or business attire is required to accept medals on stage during the award session. No exceptions! Inappropriate dress will result in medal winners being given their medals off stage. NOTE: Shoes are considered part of official or business attire. Please make sure students wear proper footwear suitable for the workplace. No tennis shoes, flip-flops or open-toed shoes!



**REMEMBER: T-SHIRTS & JEANS ARE NOT ACCEPTABLE ATTIRE FOR AWARD CEREMONIES ON WEDNESDAY.**

**ADVISORS:** You are the example our students follow. It is recommended that you also dress in official attire or business attire during the awards ceremony. **Please enforce the clothing requirements for students during the contest and at the award ceremony.** *Please remind students to remove their hats while inside buildings. Thank you.*

**MEDALLION AWARDS REQUIREMENT:**

Business and Industry Partners of Kansas have designed the Kansas competitions to be rigorous and challenging. Scores of each competition will be accepted on the recommendation of our partners as experts in the field and will promote student achievement by awarding to a standard. Each contest will be awarded by these standards:

- |  |                             |
|--|-----------------------------|
| Gold medallion recipient recognized by achieving a score of:   | 86% - 100% of total points. |
| Silver medallion recipient recognized by achieving a score of: | 76% - 85% of total points   |
| Bronze medallion recipient recognized by achieving a score of: | 65% - 75% of total points   |

If a contest's top score was 85% of total points, no gold medallion will be awarded, only silver and bronze. If all competitors in the competition all score below 65%, there will be no awards distributed, for the standard of excellence has not been reached.

Only gold medalists advance to the National Leadership and Skills Championship Conference. In some instances, students awarded Silver (No gold medalist awarded), working with the Business and Industry partners in preparation may be considered. This instance must be approved by the State Director.

**MEDALLION AND PRIZE AWARDS:**

If the contest standards have been met, medallions are awarded to the top three placements of each contest during the awards ceremonies. If a company has donated prizes for the contest area, those are to be picked up in the prize room immediately following the awarding of the medallion.

**If a school chooses not to attend the awards ceremony, where students may be honored and recognized for their accomplishments, the school forfeits any physical prizes a student should have received.**

**The State Office will NOT mail out medallions and prizes to schools. You may pick up your medallions at the advisors meeting the following Fall.**



# 2026 SkillsUSA Kansas State Championships

| DATE                    | T/I             | EARLY CONTESTS  | LOCATION   | TIME   |
|-------------------------|-----------------|---|--|--|
| <b>2/9 – 2/13</b>       | <b>I</b>        | <b>ALL CONTESTANTS Professional Development Assessment</b>  | <b>Online</b>  |  |
| TBA                     | I               | Aviation Maintenance Technology   | WSU Tech   | 8:00 am  |
| 2/17                    | T(2)            | Digital Cinema Production Launch  | Online   | 9:00 am  |
|                         | <del>T(2)</del> | <del>3D Visualization and Animation</del>   | <del>Dodge City High School</del>  | <del>8:00 am</del>                             |
|                         | I               | Interactive Application and Video Game Development  | Pratt High School  | 8:00 am  |
|                         | I               | Information Technology Systems  | Fort Scott High School   | 8:30 am  |
| 2/18                    | I               | Medical Math  | Online   | 8:00 am  |
|                         | I               | Medical Terminology   | Online   | 10:00 am                                       |
|                         | I               | Related Technical Math  | Online   | 1:00 pm  |
| 2/19                    | I               | Internet of Things and Smart Homes  | Labette County High School   | 8:00 am  |
|                         | I               | Mobile Electronic Installation  | Labette County High School   | 1:00 pm  |
| 2/21                    | I               | Baking and Pastry Arts  | Center for Academic Achievement  | 7:00 am<br>12:00 pm                            |
|                         | I               | Culinary Arts   | Center for Academic Achievement  | 7:00 am<br>12:00 pm                            |
|                         | I               | Restaurant Services   | Center for Academic Achievement  | 8:00 am  |
| 2/24                    | T(2)            | Digital Cinema Production Film Submission   | Online in Drop Box File  | 8:59 am  |
|                         | T(2)            | Digital Cinema Production Interview   | Online   | TBD  |
| <b>SATURDAY ARRIVAL</b> |                 |   |  |  |
| 2/28                    |                 | COURTESY CORPS TEAM, STATE OFFICERS AND STAFF ARRIVAL   | FG: Talbot West (Courtesy Corp)<br>FG: Talbot East (Officers, State Staff) | 1:00 pm  |
| <b>MONDAY CONTESTS</b>  |                 |   |  |  |
| 3/2                     | I               | CNC 2-Axis Turning  | FG: Cottonwood Court   | 12:30 pm                                       |
|                         | I               | CNC 3-Axis Milling Programmer   | FG: Cottonwood Court   | 8:00 am  |
|                         | I               | CNC 5-Axis Programmer   | FG: Cottonwood Court   | 8:00 am  |
|                         | <del>I</del>    | <del>CNC Programmer</del><br>(Competitors must compete in both CNC 3-Axis Milling Programmer & CNC 2-Axis Turning Programmer) | <del>FG: Cottonwood Court</del>  | <del>8:00 am</del><br>&<br><del>12:30 pm</del> |
|                         | T(2)            | Emergency Medical Technician (EMT)  | HCC: 3211 E. 4th   | 8:00 am  |
|                         | I               | Extemporaneous Speaking (District Qualifiers ONLY)  | FG: Cottonwood Court   | 1:00 pm  |
|                         | I               | Firefighting  | HCC: 3211 E. 4th   | 8:00 am  |

| Date | T/I              | MONDAY CONTEST   | LOCATION   | TIME               |
|------|------------------|--|--|--------------------|
| 3/2  | I                | <del>Career Pathways Showcase: Health Sciences</del>   | <del>HCC: Bob and Lou Peel Allied Health Center<br/>800 N Main St   Rm: PC 114</del> | <del>8:30 am</del> |
|      | I                | Job Interview (District Qualifiers ONLY)   | FG: Cottonwood Court   | 1:00 pm            |
|      | I                | Job Skill Demonstration A (District Qualifiers ONLY)   | FG: Cottonwood Court   | 1:00 pm            |
|      | I                | Job Skill Demonstration Open (District Qualifiers ONLY)  | FG: Cottonwood Court   | 1:00 pm            |
|      | I                | Nurse Assisting  | HCC: Bob and Lou Peel Allied Health Center<br>800 N Main St   Rm: PC 123             | 1:00 pm            |
|      | I                | Photography (Day 1)  | FG: Cottonwood Court   | 1:00 pm            |
|      | I                | Pin Design (District Qualifiers ONLY)  | FG: Cottonwood Court   | 1:00 pm            |
|      | I                | Prepared Speech (District Qualifiers ONLY)<br>Theme: "SkillsUSA: Champion Your Future"         | FG: Cottonwood Court   | 3:00 pm            |
|      | T(3)             | Promotional Bulletin Board (District Qualifiers ONLY) Theme: "SkillsUSA: Champion Your Future" | FG: Cottonwood Court   | 1:00 pm            |
|      | T(5)             | Quiz Bowl (Team of 5 + 2 alt. acceptable) (District Qualifiers ONLY)                           | FG: Encampment Dillon Hall   | 1:00 pm            |
|      | I                | T-shirt Design (District Qualifiers ONLY)  | FG: Cottonwood Court   | 1:00 pm            |
|      | T(4)             | TeamWorks Day 1  | FG: Meadowlark   | 7:30 am            |
|      | T(2)             | Television Video Production Day 1  | FG: Cottonwood Court   | 1:00 pm            |
|      | OPENING CEREMONY |  |  | Encampment Theater |
| DATE | T/I              | TUESDAY CONTEST  | LOCATION   | TIME               |
| 3/3  | T(2)             | Additive Manufacturing Technology  | FG: Cottonwood Court   | 8:00 am            |
|      | I                | Advertising Design   | FG: Cottonwood Court   | 8:00 am            |
|      | I                | Architectural Drafting<br>(Limit 5 per school)   | FG: Cottonwood Court   | 9:00 am            |
|      | T(3)             | Automated Manufacturing  | FG: Cottonwood Court   | 8:00 am            |
|      | I                | Automotive Maintenance & Light Repair<br>(High School Only)                                    | HCTEA: T-Event Center  | 8:00 am            |
|      | I                | Automotive Refinishing Technology<br>(Formula)   | HCTEA: T105  | 8:00 am            |

| DATE | T/I             | TUESDAY CONTEST  | LOCATION   | TIME               |
|------|-----------------|--|--|--------------------|
|      | I               | Automotive Service Technology (Formula)  | HCTE: T-Event Center   | 8:00 am            |
|      | I               | Cabinetmaking  | FG: Meadowlark   | 8:00 am            |
|      | <del>T(3)</del> | <del>Career Pathways Showcase – Industrial &amp; Engineering Technology</del>                      | <del>FG: Cottonwood Court</del>  | <del>8:00 am</del> |
|      | I               | Carpentry<br>(Limit 5 per school)  | FG: Meadowlark   | 7:30 am            |
|      | I               | Collision Repair Technology<br>(Formula)   | HCTEA: T105  | 8:00 am            |
|      | I               | Commercial Roofing   | FG: Meadowlark   | 8:00 am            |
|      | T(2)            | Commercial sUAS Drone  | FG: Domestic Arts  | 8:00 am            |
|      | <del>I</del>    | <del>Cosmetology</del>   | <del>FG: Encampment Dillon Hall</del>                                    | <del>8:00 am</del> |
|      | T(3)            | Crime Scene Investigation  | FG: Domestic Arts  | 8:00 am            |
|      | I               | Criminal Justice   | FG: Domestic Arts  | 8:00 am            |
|      | T(2)            | Cyber Security   | FG: Cottonwood Court   | 8:00 am            |
|      | I               | Diesel Equipment Technology<br>(Formula)   | FG: Sunflower North  | 8:00 am            |
|      | I               | Early Childhood Education  | FG: Cottonwood Court   | 8:00 am            |
|      | I               | Electrical Construction Wiring   | FG: Meadowlark   | 8:00 am            |
|      | I               | Electronics Technology   | FG: Cottonwood Court   | 8:00 am            |
|      | <del>T(3)</del> | <del>Engineering Technology &amp; Design</del>   | <del>FG: Cottonwood Court</del>  | <del>8:00 am</del> |
|      | <del>T(2)</del> | <del>Esthetics – Beauty Therapy Contestant (observer)<br/>2026 Fantasy Theme: Animal Kingdom</del> | <del>FG: Encampment Dillon Hall</del>                                    | <del>8:00 am</del> |
|      | I               | First Aid/CPR  | FG: Domestic Arts  | 8:30 am            |
|      | T(4)            | Health Knowledge Bowl  | HCC: Bob and Lou Peel Allied Health Center<br>800 N Main St   Rm: PC 114 | 8:30 am            |
|      | I               | HVACR<br>(Limit 5 per school)  | HCC: ITC 108/103   | 9:00 am            |
|      | I               | Industrial Motor Control   | FG: Sunflower South  | 8:30 am            |
|      | I               | Masonry  | FG: Meadowlark   | 8:00 am            |
|      | <del>T(2)</del> | <del>Mechatronics</del>  | <del>TBD</del>   | <del>8:30 am</del> |
|      | T(2)            | Mobile Robotics Technology   | FG: Sunflower South  | 8:00 am            |

| DATE  | T/I   | TUESDAY CONTEST                                 | LOCATION                        | TIME                  |
|---|---|---|---------------------------------|-----------------------|
| 3/3   | T(2)  | Nail Care (Contestant + Model)                  | FG: Encampment Dillon Hall      | 8:00 am               |
|   | I   | Photography (Day 2)                             | FG: Cottonwood Courts           | 8:00 am               |
|   | I   | Plumbing  | FG: Meadowlark                  | 8:00 am               |
|   | I   | Precision Machining Technology (STATE ONLY)     | HCTEA: V109                     | 8:00 am               |
|   | <del>T(2)</del>   | <del>Robotics &amp; Automation Technology</del> | <del>FG: Cottonwood Court</del> | <del>8:00 am</del>    |
|   | T(2)  | Robotics: Urban Search and Rescue               | FG: Sunflower South             | 8:00 am               |
|   | T(4)  | Teamwork's Day 2                                | FG: Meadowlark                  | 7:30 am               |
|   | I   | Technical Drafting                              | FG: Cottonwood Court            | 8:00 am               |
|   | T(2)  | Television Video Productions Day 2              | FG: Cottonwood Court            | 12:00 pm              |
|   | T(2)  | Web Design and Development                      | FG: Cottonwood Court            | 8:00 am               |
|   | I   | Welding (Formula Contest)                       | HCTEA: T-Event Center           | 6:00 am               |
|   | T(3)  | Welding Fabrication (1 Team per School)         | HCTEA: T-Event Center           | PS 8 am<br>HS 1 pm    |
|   | I   | Welding Sculpture                               | FG: Cottonwood Court            | 9:00 am               |
|   | <b>ALL SCORE CARDS &amp; MATERIALS SUBMITTED BY 5:00 PM</b> |   |                                 | Talbot East – HQ Bldg |
| GUEST EVENT   | VIP Tours   |   | FG: Pride of Kansas             | 9:00 am               |
| DATE  | WEDNESDAY MORNING EVENT                                     |   | LOCATION                        | TIME                  |
| 3/4   | <b>CLOSING &amp; AWARDS CEREMONY</b>                        |   | <b>Encampment: Theater</b>      | <b>9:00 am</b>        |
| <p><b>All medalist prizes must be picked up following the awards ceremony.</b> These will <b>NOT</b> be mailed out to schools. It is the school's responsibility to make sure all awards are picked up prior to leaving the Kansas State Championship Conference.</p> |   |   |                                 |                       |

### MIDDLE SCHOOL COMPETITIONS

| DATE | T/I          | CONTEST                                    | LOCATION                          | TIME               |
|------|--------------|--|-----------------------------------|--------------------|
| 3/2  | I            | Pin Design (District Qualifier ONLY)       | FG: Cottonwood Court              | 1:00 pm            |
|      | I            | T-shirt Design (District Qualifier ONLY)   | FG: Cottonwood Court              | 1:00 pm            |
|      | <del>I</del> | <del>Mobile Robotics Technology</del>      | <del>FG: Sunflower South</del>    | <del>8:00 am</del> |
|      | <del>I</del> | <del>3D Visualization and Animation</del>  | <del>Dodge City High School</del> | <del>8:00 am</del> |
|      | <del>I</del> | <del>Additive Manufacturing</del>          | <del>FG: Cottonwood Court</del>   | <del>8:00 am</del> |
| 3/3  | <del>I</del> | <del>Commercial UAS Drone</del>            | <del>FG: Domestic Arts</del>      | <del>8:00 am</del> |
|      | <del>I</del> | <del>Engineering Technology – Design</del> | <del>FG: Sunflower South</del>    | <del>8:00 am</del> |

|  |   |   |                                   |                    |
|--|---|---|-----------------------------------|--------------------|
|  | ‡ | <del>Interactive Application &amp; Video Game Development</del> | <del>Dodge City High School</del> | <del>8:00 am</del> |
|  | ‡ | <del>Robotics Urban Search &amp; Rescue</del>                   | <del>EG: Sunflower South</del>    | <del>8:00 am</del> |

**Note:**

**Any contest information is subject to change. Make sure to continually check the SkillsUSA Kansas Friday Flash newsletter and/or the website each week for updates.**

## DESCRIPTION OF FORMS

**CODE OF CONDUCT FORM:** It is important for all students and their parents, advisors or anyone registered for the Kansas State Championship Conference read through the Code of Conduct Document, sign it, and acknowledge that action will be taken if, the code of conduct is violated. When registrations are submitted, it is an acknowledgement that your school has reviewed the Code of Conduct with those who have been registered for the conference.

### CONFERENCE REGISTRATION, PERSONAL AND LIABILITY

**RELEASE FORM:** Download your school’s registration, by clicking the BATCH PRINT once you completed your registrations. This form with the CODE OF CONDUCT form should be together in a three-ring binder for reference, in the lead advisor’s possession, during the Kansas State Championships for emergency purposes only. Question #4 on the form is another confirmation that participant is aware of the Code of Conduct Agreement and actions will be taken if they violate the rules. It also addresses the Personal and Medical Liability releases through the Retrieval System, and Photo and/or Video releases used to showcase members on social media sites, newsletters, webpages, or shared with business industry partners for publicity purposes.

**SPECIAL NEEDS FORM:** It is important to submit this form by FEBRUARY 1<sup>st</sup> if a student needs special assistance during their competition. The **FEBRUARY 2<sup>nd</sup>** deadline is critical in making sure SkillsUSA has adequate timeframe to make the appropriate arrangements for your student’s special needs. If the Special Needs Form is submitted after February 1<sup>st</sup>, it is possible that special assistance will not be provided by SkillsUSA, and your school will need to fill your students’ special needs.

**CONTEST ALTERNATE FORM:** Alternate forms are used for limited or formula generated contests. **Alternate form deadline is February 2<sup>nd</sup>.**

# Code of Conduct Agreement

SkillsUSA activities are designed to be an educational function, and all plans are made with that objective. The activities offered as part of the Program of Work of SkillsUSA Kansas may have hundreds of students attending from all over the state. The National Association of Secondary Principals and the National Association of State Supervisors of Trade & Industrial Education approve it as a major educational activity. SkillsUSA wants every person to have an enjoyable experience with every attention paid to safety and comfort. All participants will be expected to conduct themselves in a manner best representing the nation's greatest student organization.

In order that everyone may receive the maximum benefits from participation, the "Code of Conduct," as established by SkillsUSA national board of directors, must be followed at all times.

Note that attendance is not mandatory. By voluntarily participating, you agree to follow the official conference rules and regulations or forfeit your personal rights to participate. SkillsUSA is proud of its students and knows that by signing this "Code of Conduct" you are simply affirming your dedication to be the best possible representative of your state.

|   |  |
|---|--|
| 1. I will, at all times, respect all public and private property, including the hotel/motel in which I am housed.   | 6. I will not leave the hotel/motel without the express permission of my advisor or state association director. Should I receive permission, I will leave a written notice of where I will be. |
| 2. I will spend each night in the room of the hotel/motel to which I am assigned.   | 7. My conduct shall be exemplary at all times. My language will be appropriate and courteous.  |
| 3. I will strictly abide by the curfew established and shall respect the rights of others by being as quiet as possible after curfew.   | 8. I will keep my advisor informed of my whereabouts at all times.   |
| 4. I will not remain in the sleeping room of the opposite sex unless my instructor is present or unless the person is my spouse.  | 9. I will, when required, wear my official identification badge.   |
| 5. I will not use alcoholic beverages. I will not use drugs unless I have been ordered to take certain prescription medications by a license's physician. If I am required to take medication, I will, at all times, have the orders of the physician on my person. | 10. I will respect official SkillsUSA attire and not smoke while wearing it.   |
|   | 11. I will attend, and be on time for all general sessions and activities that I am assigned to and registered for.  |
|   | 12. I will adhere to the dress code at all required times.   |

## Violations and Penalties

I agree that if, for any reason, I am in violation of any of the rules, I may be brought before the appropriate disciplinary committee for an analysis of the violation. I also agree to accept the penalty imposed on me. I understand that any penalty and reasons for it will be explained to me before it is carried out. I further realize that the severity of violation, even to the extent of being immediately sent home at my own expense.

1. Violations of Items 1 through 6 of the "Code of Conduct" will be grounds for immediate removal from office and relinquishment of awards and recognition. In addition, the violator will be sent home at his or her own expense. Notification of the violation and the action taken will be sent to the participant's school and parents or guardians. The participants from the participant's school could be disqualified as well.
2. Violations of Items 7 through 12 of the "Code of Conduct" will result in a warning and reprimand. Notification of the violation and the action taken will be sent to the participant's school and parents or guardians. Repeated violations of Items 7 through 12 may result in the participant being sent home at his/her own expense.

It is within the spirit of being a proud and meaningful member of SkillsUSA that I agree to these rules of conduct by signing my name here:

\_\_\_\_\_  
Signature of Parent in Agreement

\_\_\_\_\_  
Signature of SkillsUSA Member

Date: \_\_\_/\_\_\_/\_\_\_



# Special Needs Request Form

SkillsUSA Kansas will make every effort to assist/accommodate, as appropriate, to create equal opportunities and a level playing field for all contestants. No assistance will be provided that could be interpreted as giving the special needs contestant an unfair advantage.

Advance identification of the contestants and their special needs will be required. The following are examples of the types of assistance that are allowed:

1. Special tables will be allowed for contestants who need to use wheelchairs.
2. Signers will be allowed to translate oral instructions given by the technical committee to deaf or hearing-impaired contestants.
3. Special tools and devices will be allowed for contestants with prosthetics or physical challenges such as a club foot, burn injury or amputation.
4. Contestants with dyslexia or other learning disabilities will be allowed assistance as determined by the complexity of the contest assignment.
5. Readers will not be allowed in contests where the use of technical manuals is required.

NAME OF SCHOOL:

NAME OF SCHOOL ADVISOR:

NAME OF CONTESTANT:

CONTEST IN WHICH THE CONTESTANT WILL BE COMPETING:

ASSISTANCE NEEDED:

If special equipment is required, will your school provide this?  YES  NO

Request Approved: \_\_\_\_\_ Date: \_\_\_\_\_

SkillsUSA State Director

Request must be submitted by February 2<sup>nd</sup>

Email to: [tinchere@hutchcc.edu](mailto:tinchere@hutchcc.edu)





## **DEADLINE REMINDERS:**

- ✓ SkillsUSA Kansas State Championship Invoice Payments DUE February 20<sup>th</sup>
- ✓ SkillsUSA Kansas State Championship Contestant Substitution deadline February 20<sup>th</sup>

## **VIP TOUR** of the CHAMPIONSHIPS - *MUST REGISTER*

**DATE:** Tuesday, March 3<sup>rd</sup>

**LOCATION:** Fairgrounds Meadowlark Building

**TIME:** 9:00 AM

Tour of the Skills Competitions at the Fairgrounds, Hutchinson  
CTEA Facilities & Hutchinson Community College



### **Register for VIP Tour:**

- Email [tinchere@hutchcc.edu](mailto:tinchere@hutchcc.edu) and sign up.



# SkillsUSA Kansas CHAMPIONSHIPS